



SHENSHAWPOTOO LODGE #276

Potomac – Mannahoac – Shenrapawa_ Shawanogi

**Order of the Arrow
Unit of Excellence Award Checklist**

Do All of the Following:

ITEM	DATE COMPLETED
<p>Leadership: <i>Implement the Troop/Team OA Representative and Troop/Team OA Representative Adviser (Assistant Scoutmaster or Assistant Coach Designee) programs in your unit.</i></p> <ul style="list-style-type: none"> ✿ Every six months, ensure that the senior patrol leader (Troop) or Team Captain (Team) appoints or reappoints one Scout or Team Member to serve as Troop/Team OA Representative and the Scoutmaster/Coach appoints one adult to serve as Troop/Team OA Representative Adviser. ✿ Feature an annual presentation at a Court of Honor by the Troop/Team OA Representative on the Order of the Arrow with a focus on the accomplishments of unit members. 	
<p>Participation: <i>Promote lodge events and provide transportation to all Arrowmen wishing to participate.</i></p> <ul style="list-style-type: none"> ✿ At least 50% of unit OA members attend at least one lodge event in addition to their Ordeal. 	
<p>Elections: <i>Schedule a unit election with the chapter election team annually.</i></p> <ul style="list-style-type: none"> ✿ Hold an election and have 100% of elected Scouts or Team Members complete their Ordeal 	
<p>Planning: <i>Maintain an active planning process that prevents overlap between lodge and chapter events with unit events.</i></p> <ul style="list-style-type: none"> ✿ Review the local OA calendar with the Patrol Leader’s Council or Team Leadership during annual troop/team program planning and schedule unit events so that 100% of troop/team programs do not overlap with any full-lodge events. 	
<p>Conversion: <i>Demonstrate the depth of your unit’s OA program through Brotherhood conversion.</i></p> <ul style="list-style-type: none"> ✿ At least 30% of eligible troop/team members seal their membership in the Order by converting to Brotherhood. 	

UNIT LEADER’S SIGNATURE: _____

LODGE CHIEF’S SIGNATURE: _____

LODGE ADVISER’S SIGNATURE: _____

MUST BE SUBMITTED BY NOVEMBER 1st